



JOB AD
COMMUNITY SERVICE WORKER
CANADA SUMMER JOB – 2024

Options Community Services Society (OCS) is a not-for-profit social services organization providing social services south of the Fraser River from early years to seniors. Our programs and services are only possible through the power of collaborative partnerships with individuals, businesses, community groups, and government who share in our vision to support a healthy, caring community where everyone thrives.

Options Community Services is seeking a passionate and dedicated youth to join our team for the Canada Summer Jobs 2024 program. This is a temporary full-time position dependent on funding.

The Community Service Worker assists temporary residents with Immigration, Settlement and Employment services. Working as a part of the BC Settlement and Integration Program, they will organize community events to support temporary residents access community programs and education programs.

Responsibilities include but are not limited to:

- Working with Settlement Workers to develop, promote, and organize in-person & online group activities (workshops, special events, information sessions)
- Working with Settlement Workers to learn and utilize interactive communication platforms (i.e. LinkedIn, Zoom, Slido, Mentimeter, etc.) during group activities.
- Offering one-on-one digital literacy training for newcomer clients as well as how to operate technology such as tablets/laptops.
- Assisting Program Manager to promote program activities within newcomer communities via social media.
- Assisting Program Manager with other tasks related to social media, digital messaging & communication platform.

The ideal candidate for this role is a compassionate and adaptable individual with a deep understanding of the needs and challenges faced by diverse communities. They should possess excellent communication skills in the specified languages, along with a strong commitment to cultural competence. The candidate should be a proactive problem-solver, capable of working both independently and collaboratively. A background in social services or community development, coupled with a passion for community engagement, makes for an ideal fit for this position.

This role will require the incumbent to undergo a Police Information Check (PIC), and a Vulnerable Sector Check by the Ministry of Justice. This position will be paid at an hourly rate of \$16.75.

Eligibility Requirement:

To be eligible, youth must:

- be between 15 and 30 years of age at the beginning of the employment period.



- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Application Process –

To apply for this exciting opportunity, please submit your resume and a cover letter outlining your relevant experience and expressing your interest in the position. Please send your applications to gurrinder.roy@options.bc.ca

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Options Community Services is an equal opportunity employer and is committed to promoting diversity and inclusion within our workplace. We encourage applications from all qualified individuals.